

**OFFICE OF THE PRINCIPAL
MAULANA AZAD COLLEGE
Govt. of West Bengal
8, Rafi Ahmed Kidwai Road, Kolkata 700013**

Notice No. UG ADM 2023/4

Dated: 1st September, 2023

ATTENTION !!! NEWLY ADMITTED 1ST SEM UG STUDENTS

Document verification

The candidates, whose admissions in Sem I UG courses are on **14.08.2023 or later**, are hereby directed to come to the college for offline document verification on **05.09.2023 (11 am to 1:30 pm)**. They must bring with them the following documents - all in **ORIGINAL**. They must bring with them the following documents - all in **ORIGINAL**.

- i. Printed online application form duly signed by the Parent/ Guardian
- ii. Age proof certificate-Admit Card / Certificate of 10 level examination or Birth Certificate
- iii. 10+2 Marksheet
- iv. Caste certificate, EWS certificate & Persons with Disabilities (PWD) Certificate, if applicable
- v. Registration Certificate -for candidates already registered under C.U.
- vi. Downloaded receipt of Admission Fees paid online.
- vii. Copy of admission cancellation receipt, if admitted elsewhere.

Date, time & venue for document verification:

05.09.2023 (11 am to 1:30 pm), venue- to be intimated at the college main gate

* Candidates must report in person on the above-mentioned dates. If a candidate fails to report in person due to some emergency, a person authorised by him / her must report on his/her behalf with all the relevant documents mentioned above and a letter of authorisation duly attested by the candidate.

**A candidate, if fails to report on the above-mentioned dates, may be treated as unwilling to continue in Maulana Azad College and hence may be dropped from the list of admitted candidates

*** If anybody finds it impossible to attend in due time due to emergency or remote distancing, he / she is asked to send mail, in advance, at macadmission123@gmail.com with proper supporting documents.

**Principal
Maulana Azad College**