



Government of West Bengal  
OFFICE OF THE PRINCIPAL  
*Maulana Azad College*

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Memo No.: \_\_\_\_\_

Dated: \_\_\_\_\_

## ACTION TAKEN REPORT ON FEEDBACK BY THE INSTITUTION

### ACADEMIC SESSION: 2022-23

The Institution developed an online feedback system for all stakeholders on curriculum. Simultaneously the college has also developed an online portal for collection of grievances and suggestions from students specially related to examination. Students, give their feedback on respective departments, laboratories, library, and teaching of teachers, infrastructure, office and other support services of the institution. Their feedback and suggestion are then discussed in respective committees and actions are taken accordingly by Head of the Institution. The bellow mention actions are taken.

- Meeting with non-teaching staff in held once a month to follow up with their work progress and student dealing in respect of admission and other official matters.
- More encouragement for NSS and cultural activities to enhance student mobility.
- Actions are taken for continuous assessment through tutorial classes.
- As per grievances and suggestion received, HOI asks the teachers to use more ICT based teaching-learning methods to make the classes interesting.
- Special care to be taken for skill enhancement courses through expert faculty members.
- Planning for mobilization of funds for extension of
- Library has been digitized and curricular based provision
- Teaching management system is monitored regularly.
- Workshop, FDP, is to be organised to help students.

  
Principal  
Maulana Azad College  
Kolkata-13