# MAULANA AZAD COLLEGE

8, Rafi Ahmed Kidwai Road, Kolkata- 700013

**Internal Quality Assurance Cell (IQAC)** 



**Presents** 

# **ONE DAY WORKSHOP ON E-OFFICE MANEUVERING**

**January 20, 2024** 

11 a.m. onward

WBIFMS
LEAVE RULES
GPF
WBHS
E-SERIVCE BOOK
RUSA
PFMS

#### **Special Invitees**

Dr. Anal Jyoti Chakrabarti

Jt. Dir. of Health Services (AA&V), Dept. of Health & Family Welfare, GOWB

#### Shri Sarbasish Biswas

WBA & AS,OSD & Ex-Officio Asst. Secretary, Finance Department, GOWB

### Shri Bibekananda Das

Sr. Accounts Officer, PFMS State Directorate (WB),GOI

## Shri Kazi Zohirul Hassan

WBA & AS, OSD & IAO, Medical Cell, WB Health Scheme

Programme Notes:

- 1. Programme includes Seminar Talks & Hands on Training sessions
- 2. Both faculties & non-teaching staff of the different Colleges are welcome to participate
- **3. REGISTRATION** can be done in **ONLINE** mode only **LATEST BY 18/01/24**
- 4. Venue: Seminar Hall, Maulana Azad College, Kolkata
- 5. Contact e-mail: eoffice@maulanaazadcollegekolkata.ac.in

