

OFFICE OF THE PRINCIPAL  
MAULANA AZAD COLLEGE  
Govt. of West Bengal  
8, Rafi Ahmed Kidwai Road, Kolkata 700013

Notice No. UG ADM 2024/CLP/R/1

Dated: 16th December, 2024

This is to notify for all concerned that the candidates, willing to get refunds against their cancellation of **Stand alone portal admission**, are directed to apply in plain paper on and from **18th December, 2024 to 30th December, 2024 (11 am to 5 pm) except Sundays and Holidays**. Candidates must furnish the information along with the documents mentioned below. Applications are to be submitted in the drop box located within the college campus beside main gate.

**Information to be given on the plain paper:**

Name of applicant, Application No., Honours / General Subject, Date of Admission, Date of Cancellation of Admission, Contact Number & Email id, Bank Account details of self (Name of Account holder, Account Number, Bank Name, Branch and IFSC Code)

**Documents to be attached:**

1. Print out of online Application Form
2. Admission Fee Payment Receipt
3. Admission Cancellation Voucher
4. A photocopy of blank cheque with printed name or first page of passbook

  
Principal  
Maulana Azad College  
Kolkata

\* The candidates who had been cancelled their **Centralized Admission** through **online** by **College's Centralized portal**, please contact to College's Student-Sec physically to get refund.