



GOVERNMENT OF WEST BENGAL

Office of the Principal
Maulana Azad College

8, RAFI AHMED KIDWAI ROAD, KOLKATA 700013, INDIA
Phone: 033 2249-3737/2226-7814 e-mail: maulanaazadcollegekolkata@gmail.com
Website: <https://maulanaazadcollegekolkata.ac.in>



NOTICE NO. 203

Dated: 1st September, 2024

Document Verification: Mop-up round Admission

This is to inform all the students, who have taken admission in **Mop-up round** of 1st Semester Four Year B.A./ B.Sc./ B.Com. (Hons. with/without research) and Three-Year Multidisciplinary Courses under CCF in Maulana Azad College in various subjects, that the newly admitted students are directed to report at the venue mentioned in the **detailed schedule (Next page)** for verification of following documents:

1. The clear printout of the Application form for Admission, duly signed by the candidate.
2. The Admission Fee Payment Receipt.
3. Class X Admit card / Madhyamik or equivalent examination certificate / Birth Certificate (Age proof, original & one self-attested photocopy)
4. Class X Marksheet (Original & one self-attested photocopy)
5. Class XII Marksheet (Original & oneself-attested photocopy)
6. Registration Certificate of (10+2) Board (Original & one self-attested photocopy).
7. One recent Passport size photograph
8. Caste Certificate (Original & one self-attested photocopy), if applicable.
9. PWD Certificate (Original & one self-attested photocopy), if applicable.
10. EWS Certificate (Original & one self-attested photocopy), if applicable.
11. University of Calcutta Registration certificate (if already registered with CU) (Original & one self-attested photocopy).
12. Migration certificate (Original & one self-attested photocopy), if applicable.
13. BPL Certificate (Original & one self-attested photocopy), if applicable.

Parents/ Guardians are not allowed to enter the college premises on the scheduled dates.

Candidates must report in person on the date mentioned in the schedule on the next page. If a candidate fails to report due to unavoidable circumstances, her/his guardian should report on her/his behalf with all the relevant documents mentioned above. The said person should bring a proper authorization letter.


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Schedule for Document Verification: Mop-up Round Admission 2024-25

Date	Subject	Room No.	Floor	Timings
3rd September, 2024	BOTANY	Department	Ground	11 AM to 1 PM
	PHYSICS	Department	Ground	
	CHEMISTRY	Department	2 nd	
	MATHEMATICS	Department	2 nd (Annex building)	
	STATISTICS	Department	2 nd (Annex building)	
	MICROBIOLOGY	Department	4 th (Annex building)	
	ZOOLOGY	Department	1 st	
4th September, 2024	URDU	Department	1 st	11 AM to 1 PM
	ENGLISH	Department	1 st	
	COMMERCE	Department	2 nd	
	SOCIOLOGY	Department	2 nd	
5th September, 2024	PHILOSOPHY	Staffroom	1 st	2 PM TO 4 PM
	ARABIC (Major. & MDC)			
	BENGALI			
	PERSIAN (Major. & MDC)			
6th September, 2024	POLITICAL SCIENCE	Staffroom	1 st	1 PM TO 3 PM
	ECONOMICS			
	HISTORY			
	ISLAMIC HISTORY & CULTURE			
	SANSKRIT			


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